

Appendix 1 Complaint form for Bridge Learning Campus

(Please continue on additional pages if necessary)

Complaint Form			
Name:			
Address:	Mobile:	E mail:	
Who (within the school) have you already raised the complaint with? (Please include any relevant dates)			
What is the reason for your complaint? (Please include as much information as possible about what specifically you are unhappy about and why)			
What would you like to happen as a result of your complaint?			
List of relevant documents enclosed with the complaint form			

Declaration

The information included in this complaint form is accurate to the best of my knowledge. I agree to cooperate fully with the complaints procedures as well as other related policies (i.e. Unacceptable Behaviour Policy and Home School Communications Policy).

Signed:**Date:**